



Pahin Sinte Owayawa
Porcupine School



POSITION DESCRIPTION

Position:	Bus Driver	Status:	Exempt
Salary:	Hourly Pay Scale	Length:	School Year

This position reports to the Transportation Manager

JOB RESPONSIBILITIES:

1. Transport students to and from school according to schedule.
2. Abide by traffic and safety regulations.
3. Responsible for students loading, unloading and discipline on bus.
4. Keep the bus clean and sanitary for each trip.
5. Keep records of daily bus operation and submit monthly report.
6. Do routine preventive maintenance on the bus and report the need for repairs.
7. Keep up on bus driver training requirements.
8. Control Discipline on bus.
9. Adhere to all policy and procedures.
10. Other duties as assigned by the supervisor.

QUALIFICATIONS, KNOWLEDGE AND ABILITIES:

- Possess a CDL Class B or C.
- Pass a physical exam.
- Bus Driving experience preferred.
- Able to operate 60+ passenger buses safely and drive-in all-weather conditions.
- Able to live up to 100 lbs.
- Provide preventative maintenance.
- Drive during evening hours.
- Knowledge of the Pine Ridge Indian Reservation.
- Veteran preference is considered according to applicable law.

Updated April 2020